MUNFW, Inc.

MEMBERSHIP MEETING

**69th SESSION**

1. Call to Order: The meeting was called to order by Chair Noah Zerbe, Humboldt State University, at 1:10 p.m., Saturday, April 13, 2019.

2. Roll Call and Quorum: Roll Call of the Member Schools was taken and quorum was established.

3. Minutes: The Minutes of the 68th Session Membership Meeting were approved as submitted.

4. Agenda: The Agenda was approved as submitted with one revision; Agenda item #10 Report of the Executive Director was moved to the Sunday meeting.

5. Appointment of the General (9-15) and Rules Committees (5-9):

No report was given by the General committee as it did not meet.

The Rules Committee met and David Perry presented the Consensus procedure documents that have been used with success in past sessions. The procedure includes the committee creating one single document for the topic, and then a reading, paragraph by paragraph, with votes to adopt or reject the clauses, and a final vote on the full document. The MUNFW, Inc. P-Rules are not used for the procedure. Consensus documents create a different dynamic in committees as there are no competing resolutions and the committee must succeed or fail as group.

Discussion was held about adopting the procedures, which committees might use them, and how the rules would be publicized and delegates notified prior to the conference. It was proposed to allow the procedure only for certain agenda items for now and revisit in the future. The Rules committee will bring language for Membership to discuss at the next session.

It was also proposed to change the pronouns in the P-rules to be gender neutral. This change was approved unanimously.

Volunteers were requested to serve on the Rules committee and to consider revising P16 and instructions for perambulatory clauses. Mesa, CSU East Bay, Whittier, and David Perry volunteered.

6. Election of the Student Representatives to MUNFW, Inc. Board of Directors:

Nominations for Student Representatives were held. The following students were selected by the vote of the membership.

a. Amelia Miller – CSU East Bay

b. Jamie Lobato – Weber State

c. Hailey Hardy – Mesa CC

7. Report of the 68th Session: Aaron reported that the 68th Session was a successful conference. The alumni format worked well and is suggested for future conferences. It added a unique feel to the conference, challenged students, and made a good connection between veterans and new chairs. There was positive feedback about the speakers as they were more relatable by age/career, and active UN personnel. The collection of postcards for the UN Foundation did not go as well as planned but the 68th Session secretariat recommended engaging with the UN Foundation in the future. The secretariat also recommended looking for ways to formalize social engagement, expand the role of the SG in guiding committees, and continue to enhance contacts with other organizations such as the Consul Generals and the UN Foundation. The Membership thanked the 68th secretariat for the exemplary work put into the session.

8. Report of the 69th Session: Hannah reported that the conference has started well. There were a few logistical issues with meeting rooms but they have been resolved. Committees are going well. The Security Council has been actively calling delegates into council. One difficulty has been the absence of P5 delegates in some committees. Schools that have a P5 delegation need to make sure that all seats are filled and delegates are in committee. The Membership extended its thanks for a very well-run conference.

9. Report of the 70th Session: Kelsey Negus and Dr. Mike McBride presented the agenda with theme, committees and topics for the 70th Session. The conference theme is: *The Sustainable Development Goals: Leave No One Behind*. The conference will consist of the following committees: General Assembly, 2nd Committee, UNEA, ECOSOC, CSW, WHO and the SC. Membership raised questions and discussion was held related to the committees and topics. The secretariat is considering creating a Special Session – Working Group that would include three delegates from each committee and create a document to submit to the GA. The goal would be to bring committee specific interest to a comprehensive document and it would flow into the High Level event in the GA. The secretariat may recruit alumni to simulate NGOs, CSOs, and agencies. Schools should contact Dr. McBride if you have alumni who would like to come and who would be willing to do some extra work. The agenda was moved, second and approved as submitted.

[moved to Sunday: 10. Report of the Executive Director]

11. Bid to Host the 71st Session: A bid was submitted for the 71st Session by Katie Bauman (who would serve as Secretary General) of Heidelberg College. They have selected the theme: “Because It’s 2021: The Empowerment of Women and Girls” and are considering the following committees: General Assembly,4th or 6th Committee, UN Women, HRC, UNIDO, UNESCO, and SC. They would like to form a consortium so schools that are interested in chairing a committee should contact them as soon as possible. Questions were asked and discussion was held regarding the bid.

The Meeting will be suspended at 2:21 p.m. until 3:00 p.m. on Sunday, April 14th.

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At 3:03 p.m. on April 14th the meeting reconvened, roll was taken and quorum was re-established.

10. Report of the Executive Director: Jennifer Stroops thanked Membership for their dedication. She surveyed schools to see if they would like additional honor cords as MUNFW, Inc. has already sold out of them. If you want cords, contact David Perry. There have been no security issues at night or behavioral issues in committee. Jennifer praised schools for bringing such well prepared and amazing delegates to conference.

12. Report of MUNFW, Inc.: President of the MUNFW Board, Ross Barrons reported the following items:

1. 70th Session – The dates of the 70th session are April 17-21, 2020.
2. Funding – the Hyatt is compensating MUNFW for not having access to the Grand Peninsula room and for not needing AV. However, conference costs have increased and the Board would recommend raising the school fee to $250, and the delegate fee to $100 from $95. As a comparison Nationals charges $200 for school, and $135 per delegate but provides no meal. Two-thirds of the MUNFW, Inc. delegate fee goes toward the banquet. The Board is also looking to switch to a different credit card for the corporation that accumulates points to cover airfare, and is planning to resurrect the program to send postcards to Peacekeepers to receive a financial grant from the UN Foundation.

The increase of the school and delegate fees as proposed was motioned by Heidelberg and seconded by Boise State. Discussion was held. Several schools stated that the financial increase may make it more difficult to attend. It was noted that Speakers do not receive an honorarium but their travel and hotel are paid for by the organization. Another cost saving strategy proposed would be to reduce the number of nights at the hotel, but this would require a renegotiation of the hotel room rate for the 2022 and 2023 conferences. Fees have not been raised for several years and MUNFW, Inc. is still in the middle range of conferences for cost. It was suggested to split the school fee and delegate fee into two votes, Heidelberg agreed to amend their motion. A vote was taken on the school fee: 14-yes, 0-no, 1-abstain. A vote was taken on the delegate fee: 12-yes, 4-no, 0-abstain. Both motions passed.

1. School recruitment – the Board has had numerous discussions on strategies to recruit new schools. Brian Dille (Mesa CC) will be conducting faculty outreach. Discussion was held about what catches attention in emails from other conferences and strategies to tailor emails that speak to faculty. Feedback was for emails that are professional looking, very short and simple, and as personal as possible. A new email for faculty to contact the organization is being created: faculty@munfw.org The Board is also looking to improve its branding as a competitive and academically based, regional conference. Schools were also asked to reach out to schools in their area as a personal contact is most effective. You can invite a perspective faculty member to come and observe. MUN is an excellent career skill builder and High Impact Practice. Outreach is also being made to schools who are no longer coming to MUNFW. If you are retiring or need a letter from the President of MUNFW, Inc. please contact Ross so he can work with your school to continue its support for MUN. He is willing to contact Deans, Provosts and Presidents as well. The CSU school advisors asked if there was a list of CSU programs and contacts as they could send a personal, specific outreach.
2. Update website and Guide to Participation – The MUNFW, Inc. website and Guide to Participation is being updated. It is now possible to pay by credit card with a small processing fee.
3. World Press and Social Media – The 70th secretariat is tasked with increasing social media with a member of the secretariat.
4. Long term planning / Succession – The Board has been using Trello as a place to store the collective knowledge and actions of the organization for future reference. It is also actively pursuing a succession plan.

A motion was made, seconded and approved with no objections to adopt the Report of the Board.

13. Election of Officers for MUNFW, Inc.: The MUNFW, Inc. Board consists of the outgoing, current, and incoming secretariat (SG) and advisors, three student representatives, five community representatives (selected by the Board), and the Officers. The Membership retains control of the Board through votes at the Membership meeting. Ross Barrons presented the slate of officers. Approval of the slate was moved, seconded, and approved unanimously.

a. President – Ross Barrons

b. Vice President – Caroline Cox

c. Secretary – Mary Pettenger

d. Treasurer – David Perry

14. Election of Chair of Membership: Dr. Noah Zerbe, Humboldt State University, has agreed to continue serving as Membership Chair. A motion was made, second and approved unanimously to re-elect Noah Zerbe.

15. Selection of the Host of the 71st Session: Further discussion was held concerning the bid from Heidelberg University for the 71st Session. A motion was made and seconded to approve the bid. The final agenda will be discussed and voted on by the Membership at the 70th session conference Membership meeting.

16. Old Business: No old business was discussed.

17. New Business:

1. Alumni – the success of the 69th Session and outreach to MUNFW alumni has generated interest in creating an alumni organization or network to help colleges, and provide resources about fundraising, and recruiting. Alumni can speak to how MUN helped with their career path, and network with current and former students. Mesa CC is building a LinkedIn group as a source for MUNFW alumni and to share information. This is being facilitated by former MCC students and they would not solicit funds for MUNFW. Another goal is to invite alumni to return to future MUNFW conferences to meet with current students and network. Discussion was held about the possibility of greater alumni outreach through this process. Several schools expressed interest and anyone interested should reach out to Brian Dille with questions.

18. Adjournment: The meeting was adjourned at 4:32 p.m.