

**MUNFW, Inc.**  
**MEMBERSHIP MEETING**  
**66<sup>th</sup> SESSION**

1. Call to Order: The meeting was called to order by Chair Noah Zerbe, Humboldt State University, at 1:06 p.m., Saturday, April 16, 2016.
2. Roll Call and Quorum: Roll Call of the Member Schools was taken and quorum established.
3. Minutes: The Minutes of the 65<sup>th</sup> Session Membership Meeting were approved as submitted.
4. Agenda: The Agenda was adopted as submitted with one change to move the election of student reps to Sunday.
5. Appointment of the General (9-15) and Rules Committees (5-9): No report was given.
6. Election of the Student Representatives to MUNFW, Inc. Board of Directors: Nominations for Student Representatives were held. The following students were selected by the vote of the membership.
  - a. Jazmine Gailey – Victor Valley College
  - b. Mary Belcourt– University of Nevada, Reno
  - c. Danielle Walsh – San Francisco Sate University
7. Report of the 65<sup>th</sup> Session: Secretary General Elizabeth Anson reported the secretariat was pleased with the way the conference turned out and noted the use of social media throughout all aspects of the conference – chair training was done primarily on blackboard helping to create a cohesiveness between all chairs. Additionally, they used Facebook and Twitter to post updates throughout the conference. The secretariat was also please with the career fair, although noted that it still needs work and more participants would have been better. The membership thanked the secretariat for the work put into the 65<sup>th</sup> session.
8. Report of the 66<sup>th</sup> Session: Secretary General Marilyn Liu reported committees are going well and have fewer resolutions than in previous years. Conference is going smoothly with no major issues; the secretariat is looking forward to the high level event starting on Sunday. The opening plenary was well received this year – the speakers were engaging and breaking up the speech kept everyone attentive.
9. Report of the 67<sup>th</sup> Session: Secretary General Bethany Beaver presented the agenda with theme, committees and topics for the 66<sup>th</sup> Session. The conference title and theme is: *Old Threats, New Threats: Global and Human Security in 2017*. The conference will consist of the following committees: General Assembly, First Committee, UNEP, Commission on Science and Technology for Development, UNHCR, WHO, and the SC. Several schools will be part of a consortium to serve as committee chairs. The agenda was approved as submitted.

10. Report of the Executive Director: Jennifer Stroops had nothing major to report and was open for questions. Two major points brought up were delegate count – we are low this year although we aren't surprised by it because a school that normally brings 30-40 students did not bring any this year. The ability to pay delegate fees with credit cards was brought up again and it is a priority to make this happen by 2017.
11. Bid to Host the 68<sup>th</sup> Session: A bid was submitted for the 68<sup>th</sup> Session from Mesa Community College with possible committees and the tentative topic. Discussion was held regarding the theme, committees and topics. The SG would be Aaron Holtz. They plan to incorporate schools who would like to participate, but perhaps don't have the infrastructure/capacity to host the conference on their own. The proposed theme is "The Power of the Powerless: Strengthening the Vulnerable Populations." Proposed committees are the General Assembly, 2<sup>nd</sup>, 4<sup>th</sup>, Committee 34, Human Rights Council, Commission on the Status of Women, and Security Council. Chairs would come from a consortium of schools that are integrated with alumni and current students helping to build institutional capacity for newer schools and the organization as a whole. Additional proposed elements would be to hold an Alumni Reception/Networking event on Friday night, using alumni as a source for Job Fair on Saturday (2pm-3pm) and increase participation from students by ending committee an hour early. The 68<sup>th</sup> Session could be used to start building a donor network from alumni and building up a career network.

The Meeting will be suspended at 1:39 p.m. until 3:00 p.m. on Sunday, April 17<sup>th</sup>.

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At 3:06 p.m. on April 17<sup>th</sup> the meeting reconvened, roll was taken and quorum was re-established.

12. Report of MUNFW, Inc.: President of the MUNFW Board, Ross Barrons reported the following items:
  - a. Board adopted the 2020 agenda
    - a. See Appendix 1.
    - b. In response to the membership request for a script for how committees and conference runs, the board has created a YouTube channel and will post content (no longer than 5 minutes) to the channel throughout the year.
    - c. Creating a rubric for policy statements for this year's conference we saw the quality of policy statements improve, so we are committing to create country profile and resolution rubrics.
    - d. Keynote speakers at plenary are selected based on their delegation (not individual) pre-conference documents that were submitted on time.
    - e. Logoed items will be available for sale online by next conference such as water bottle, lanyards, cell phone wallets, possibly t-shirts and graduation cords. The income would be used for conference expenses.
    - f. Student Representatives serve a two-year position and serve as an ambassador for the conference by continuing to work on building the relationships with schools.
      - i. As a board we would like to see stronger, more thoughtful process and commitment to the position of student representative, we are

creating an application due before conference and holding interviews with current student reps and OED members on Friday evening of conference.

- b. Thank you to Julie French who will continue reaching out to consulates. Feedback has been great and well received, we would like to continue building the relationships and hopefully matching schools and consuls earlier in the process.
  - c. Delegate Fees: hotel rooms are increasing in 2018 and 2019 (\$140, \$148), the Board would like to recommend an increase from \$85 to \$95 starting next year in 2017. Discussion was held. Ross noted that we get a lower rate on the rooms if we have a banquet. Increasing the fee also allows us to increase the quality of the banquet. Room block issues are always a concern and the rate is based on the dates mutually agreed to in advance. The motion to increase the delegate fee was made, seconded and approved unanimously.
  - d.
13. Election of Officers for MUNFW, Inc.: The MUNFW, Inc. Board consists of the outgoing, current, and incoming secretariat (SG) and advisor, three student representatives, five community representatives (selected by the Board), and the Officers. The Membership retains control of the Board through votes at the Membership meeting. The slate of officers presented by Ross Barrons. The slate was moved by Whittier, seconded by Weber, and approved unanimously.
- a. President- Ross Barrons
  - b. Vice President- Michele Cervantes
  - c. Secretary - Mary Pettenger
  - d. Treasurer – David Perry
14. Election of Chair of Membership: Noah Zerbe, Humboldt State University, has agreed to continue serving as Membership Chair. A motion was made, second and approved unanimously to re-election of Noah Zerbe.
15. Selection of the Host of the 68<sup>th</sup> Session: Further discussion was held concerning the bid from Mesa Community College. The theme “The Power of the Powerless: Strengthening the Vulnerable Populations” was proposed, with tentative committees of GA, 2<sup>nd</sup>, 4<sup>th</sup>, Committee 34, HRC, CSW, SC. A motion was made, seconded and approved unanimously to approve the bid. The final agenda will be discussed and voted on by the Membership at the 2017 meeting.
16. Old Business: No old business was discussed.
17. New Business: Membership would like to have the governing documents revised. The Membership would also like to thank Noah for his service as membership chair and Caroline for her service during the conference in taking up a utility role during the conference.
18. Adjournment: The meeting was adjourned at 4:08 p.m.

## Appendix 1:

### **Goals and Objectives for MUNFW, Inc.**

As part of a long term planning program for the organization, the following list of items represent a suggested set of broad goals and objectives the Board of Directors should work toward achieving by the year of 2020. Because some items are necessary before others can happen, the list is prioritized on the basis of needs rather than wants.

1. Ensure high standards of academic quality in all aspects of the organization.
  - A. Continue to use the rigid standards for work submitted by delegates through the requirement of submitting country profiles, policy statements and resolutions using the format and examples on the web site.
  - B. Develop rubrics for policy statements, resolutions, and country profiles for use at the 2017 conference.
  - C. Create a more robust conference preparation section, including instructional and promotional videos and other media, on the MUNFW website.
2. Expand the endowment fund, establish capital and operating funds with budgets to improve the financial stability of the organization.
  - A. Raise sufficient funds to annually support the operations of MUNFW by increasing the organization's endowment fund seeking grants and contributions for financing capital and operational needs, program and activities.
  - B. Provide a stipend for the Office of the Executive Director.
  - C. Expand fundraising from MUNFW alumni and other donors.
3. By 2017, transition to an online payment system for conference registration and delegate fees.
4. Foster relationships within the community and with relevant organizations to increase participation of relevant entities and enhance engagement and opportunities for students attending conference.
5. Create and distribute MUNFW promotional merchandise as a source of revenue for the organization.
6. Enhance school recruitment through increased and more structured participation from Student Representatives in an effort to expand conference participation to reach 550 delegates from 30 schools attending regularly.